

Resident Dining Solution Resident Dining Solution Elite Sample Reports

RDS/RDS Elite Report Descriptions ♦ Report Samples
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Delivering peace of mind,
one meal at a time.



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Sample Reports Introduction

Thank you for taking the time to review **Common CENTS Solution's Resident Dining Solution (RDS)** and **RDS Elite** sample report set. The comprehensive list of reports available in the software is designed to assist a resident care operator in streamlining fundamental resident care responsibilities and automating foodservice operations. This document lists all reports available in the system. Depending on the settings used in your application or the product purchased, you may or may not have or see all of the reports listed in this document.

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Calorie Count Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Calorie Count Report provides a listing of residents grouped by area that have been assigned to a calorie count in the resident diet order section. The calorie count status terminology will appear on both the tray ticket and tray card as an indicator to staff.

Benefits:

The Calorie Count Report compiles a list of residents that facility staff define as at risk for nutritional deficiency or have had a change in eating patterns prompting the need for further investigation and record keeping of food consumption. The report can be used daily by staff to track residents that are on a calorie count.

Report Details:

Report includes:

- Room location (area and room number), resident name, diet order, menu type, and portion selections for breakfast, lunch and dinner
- Grouped by area, sorted by room number
- Customization options
 - Filter by resident(s)

Calorie Count Report

East

Room Location	Name	Diet Order	Menu	Portion
East - 29B	Eanes, Mabel	No Concentrated Sweets	No Concentrated Sweets	Breakfast: regular Lunch: regular Dinner: regular
East - 40A	Abati, Sherwin	Regular, 1500 cc Fluid Restriction, Lactose Free	Regular	Breakfast: small Lunch: regular Dinner: large
East - 43A	Smith, Heather	Regular	NDD Level 1: Dysphagia Pureed	Breakfast: small Lunch: regular Dinner: large

Diet Census Summary Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Diet Census Summary Report provides a listing of unique diet orders along with the number of residents (census) assigned to the order.

Benefits:

The Diet Census Summary Report provides the facility with the total census count as well as a detailed breakdown of the census by diet order. The report allows the facility to easily view the number of residents on therapeutic or modified diets as well as determine the amount of unique diet orders currently assigned to residents within the facility.

Report Details:

Report includes:

- Census sorted by diet order

Diet Census Summary

Sorted by Diet Restrictions

TOTAL: 73

Diet Order	Census
1500 Calorie Consistent Carbohydrate	1
2000 Calorie Consistent Carbohydrate	1
Dysphagia Level 1: Pureed	3
Ground Meat	2
Low Concentrated Sweets	2
Mechanical Soft	5
Medical Soft	1
NPO	3
No Added Salt	4
No Concentrated Sweets	14
No Concentrated Sweets, Dysphagia Level 1: Pureed	1
Pureed	4
Pureed, No Concentrated Sweets	1
Regular	30
Regular, 1500 cc Fluid Restriction, Lactose Free	1

Diet Census by Area Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Diet Census by Area Report provides a listing by area of the number of residents (census) assigned to a diet order.

Benefits:

The Diet Census by Area Report allows the facility to easily view the number of residents by area prescribed to a specific diet order. This information can increase facility efficiency in delivering modified and therapeutic non-select meals.

Report Details:

Report includes:

- Census sorted by area and diet order

Diet Census by Area

Sorted by Area/Diet Order

FACILITY TOTAL: 73

East

AREA TOTAL: 19

Diet Order	Census
No Added Salt	1
Regular, 1500 cc Fluid Restriction, Lactose Free	1
1500 Calorie Consistent Carbohydrate	1
No Concentrated Sweets	6
Mechanical Soft	1
Regular	9

Diet Order Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Diet Order Report provides a listing of residents and their assigned diet order and menu type.

Benefits:

The Diet Order Report provides a consolidated listing of residents' diet orders and menu types positioned in adjacent columns making it easy to verify that the resident is assigned to an appropriate menu type based on the prescribed diet order. The report also provides an all-inclusive view of meal service assistance, portion size selections, whether or not a calorie count has been indicated, as well as distinctive tray notes.

Report Details:

Report includes:

- Room location (area and room number), resident name, diet order, menu type, portion selections for breakfast, lunch and dinner, feeding assistance indicator, calorie count indicator, feeding devices and tray notes for breakfast, lunch and dinner
- Grouped by area, sorted by room number
- Customization options
 - Filter by resident(s)

Diet Order Report

East

Room Location	Name	Diet Order	Menu	Portion	Feed Asst	Calorie Count	Devices & Services	Tray Notes
East - 21A	Schultz, Betty	Regular	Regular	Breakfast: regular Lunch: regular Dinner: regular	N	N	N	
East - 21B	Brown, Jacob	1500 Calorie Consistent Carbohydrate	Consistent Carbohydrate	Breakfast: regular Lunch: regular Dinner: regular	Y	N	Breakfast: Plastic Cutlery Lunch: Plastic Cutlery Dinner: Plastic Cutlery	Dinner: 2 Cracker Packets
East - 22A	Clause, Heather	Regular	Regular	Breakfast: regular Lunch: regular Dinner: regular	N	N	N	
East - 23A	Davis, Natalie	Mechanical Soft	Regular Ground/Mechanical Soft	Breakfast: regular Lunch: regular Dinner: small	Y	N	Breakfast: Weighted Cup Lunch: Weighted Cup Dinner: Weighted Cup	Lunch: 2 Margarines Dinner: Ice Water + Decaf Coffee
East - 23B	Beagle, Ellen	Pureed	NDD Level 1: Dysphagia Pureed	Breakfast: regular Lunch: regular Dinner: small	N	N	N	Breakfast: Extra salt packet
East - 24A	Shwartz, Norma	Regular	Regular	Breakfast: regular Lunch: regular Dinner: regular	N	N	N	
East - 24B	Lacey, Henrietta	Regular	Regular	Breakfast: regular Lunch: regular Dinner: regular	N	N	N	

Dislike and Allergy Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Dislike and Allergy Report provides a list of food items by dining area that are assigned as a resident dislike or allergy.

Benefits:

The Dislike and Allergy Report communicates the total number of residents as well as the specific residents who have either an allergy or dislike to the food item for a specific meal period.

Report Details:

Report includes:

- Dislikes and allergies by meal period, dining area, resident name, room location (area and room number), diet order and menu
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Resident(s)
 - Include:
 - Dislikes
 - Allergies
 - Sort by:
 - Resident (Date > Dining Area > Meal Period > Allergy or Dislike > Resident)
 - Room (Date > Dining Area > Meal Period > Allergy or Dislike > Room)

Dislike and Allergy Report

Sorted by Resident

07/22/2015**Dining Room 2****Lunch****Apple (Allergy)**

Total 2

Name	Room Location	Diet Order	Menu
Allen, Ronald	Northeast - 66A	Regular	Regular
Decker, Don	East - 30A	Regular	Regular

Black-Eyed Peas (Dislike)

Total 1

Name	Room Location	Diet Order	Menu
Coward, Macie	South Terrace - 255B	No Added Salt	No Added Salt

Cabbage (Dislike)

Total 1

Name	Room Location	Diet Order	Menu
Duffer, Clara	Garden Terrace - 219A	Regular	Regular

Cantaloupe (Allergy)

Total 1

Name	Room Location	Diet Order	Menu
Duffer, Clara	Garden Terrace - 219A	Regular	Regular

Feeding Devices Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Feeding Devices Report provides a listing of residents and assigned feeding devices. Feeding devices will also appear on both the resident's tray ticket and tray card.

Benefits:

The Feeding Devices Report allows staff to easily view a list of residents that require feeding devices as well as the specific devices needed by meal period for each resident. This informs staff of the type of feeding devices to have available during meal service and also serves as a feeding device distribution list.

Report Details:

Report includes:

- Room location (area and room number), resident name and feeding device(s)
- Grouped by area, sorted by room number
- Customization options
 - Filter by resident(s)

Feeding Devices Report

East

Room Location	Name	Feeding Device
East - 21B	Brown, Jacob	<ul style="list-style-type: none"> • Breakfast <ul style="list-style-type: none"> – Plastic Cutlery • Lunch <ul style="list-style-type: none"> – Plastic Cutlery • Dinner <ul style="list-style-type: none"> – Plastic Cutlery
East - 23A	Davis, Natalie	<ul style="list-style-type: none"> • Breakfast <ul style="list-style-type: none"> – Weighted Cup • Lunch <ul style="list-style-type: none"> – Weighted Cup • Dinner <ul style="list-style-type: none"> – Weighted Cup
East - 25A	Klaus, Mary	<ul style="list-style-type: none"> • Breakfast <ul style="list-style-type: none"> – Built-Up Fork • Lunch <ul style="list-style-type: none"> – Built-Up Fork • Dinner <ul style="list-style-type: none"> – Built-Up Fork
East - 30A	Decker, Don	<ul style="list-style-type: none"> • Breakfast <ul style="list-style-type: none"> – Weighted Cup – Weighted Spoon • Lunch <ul style="list-style-type: none"> – Weighted Cup – Weighted Spoon • Dinner <ul style="list-style-type: none"> – Weighted Spoon – Weighted Cup

Feeding Devices and Services Total Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Feeding Devices and Services Total Report provides the total number of each feeding device required by meal period and a detailed list of each resident that requires the device at meal service.

Benefits:

The Feeding Devices and Services Total Report provides a tally of the number of feeding devices required by meal period and informs staff of the number of feeding devices needed in each dining area.

Report Details:

Report includes:

- Resident name, room location (area and room number), dining area/seating location, diet order and notes
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Resident(s)
 - Sort By:
 - Resident (Date > Meal Period > Device > Resident)
 - Room (Date > Meal Period > Device > Room)
 - Dining Area (Date > Meal Period > Device > Dining Area)

Feeding Devices and Services Total Report

Sorted by Resident

07/22/2015

Lunch

3-Compartment Plate

Total 5

Name	Room Location	Dining Area/Seating Location	Diet Order	Notes
Barkers, Edith	Garden Terrace - 232A	Dining Room 3 - Table 1 Seat 3	Regular	
Bennett, Mabel	North Terrace - 208B	In Room	No Added Salt	
Bledson, Anastasia	East - 30B	In Room	No Concentrated Sweets	
Bruce, Meredith	Garden Terrace - 223A	Dining Room 3 - Table 1 Seat 1	Low Concentrated Sweets	
Bryan, Alan	West - 49B	In Room	No Concentrated Sweets	

Meal Preference Tally Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Meal Preference Tally Report provides a list of meal preferences grouped by recipe type that are assigned to residents for the specified meal period and day.

Benefits:

The Meal Preference Tally Report tallies the number of each meal preference needed to gather and/or prepare by dining area as well as an overall total. The report assists in the production of preferences and beverages as well as the distribution of the preferences to different dining areas.

Report Details:

Report includes:

- Recipe name, portion size, total by dining area and overall total
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Recipe type(s)
 - Dining area(s)

Meal Preference Tally Report

07-22-2015

Breakfast

Beverages	Portion	1 South DR	Dining Room 2	In Room	Main Dining Room	Totals
Bev - Water	1 Cup	1				1
Bev - Skim Milk	1 Cup			1		1
Bev - Coffee	1 Cup	1	2			3
Bev - Orange Juice	3/4 Cup		1	1		2
Bev - Regular Coffee	1 Cup				1	1
Bev - Cranberry Juice	3/4 Cup				1	1

Lunch

Beverages	Portion	1 South DR	Dining Room 2	In Room	Main Dining Room	Totals
Bev - Fruit Punch	3/4 Cup		1			1
Bev - Water	1 Cup		1		1	2
Bev - Hot Tea	1 Cup				1	1

Dinner

Beverages	Portion	1 South DR	Dining Room 2	In Room	Main Dining Room	Totals
Bev - Fruit Punch	3/4 Cup		1		1	2
Bev - Water	1 Cup		1		1	2

Meal Selection Forms

Available in: RDS and RDS Elite / Report Format: PDF, Excel

Overview:

Meal Selection Forms are date specific, and are used to show the resident what menu selections are being offered at each meal.

Benefits:

The Meal Selection Forms may be distributed to residents in advance allowing the resident to circle their desired menu selections for each meal period before returning the forms to the staff. Resident selections can then be entered into the application so that tray tickets can be printed for each meal period. The Meal Selection Forms may also double as a tray ticket allowing the staff to build a resident's tray based directly on the circled selections.

Report Details:

Report includes:

- Resident name, room location (area and room number), dining area, seating location, meal period, day of the week, date, menu type, diet order, calorie count indicator, allergies, feeding devices, recipe type, recipe name, portion size and form instructions
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Resident(s)
 - Sort by:
 - Room > Meal Period
 - Resident > Meal Period

Breakfast

Thursday 07/23/15

Circle one selection from each category

BEVERAGES Bev - Coffee Bev - Cranberry Juice Bev - Grape Juice Bev - Hot Tea Bev - Milk	DIET Menu: Regular Diet Order: Regular Portions: Small CALORIE COUNT
BREADS Wheat Toast White Toast	ALLERGENS Citrus
BREAKFAST ENTREES Boiled Eggs Fried Eggs Scrambled Eggs	FEEDING DEVICES Weighted Spoon Built-Up Fork
CEREALS Cheerios Corn Flakes Cream of Wheat Oatmeal	NOTES Explain foods prior to serving.
CONDIMENTS Jelly Margarine	Ketchup Packet with Eggs

Amy K Abace

1 South DR

Garden Terrace - 220B

Lunch

Thursday 07/23/15

Circle one selection from each category

BEVERAGES Bev - Fruit Juice Bev - Milk Bev - Water	DIET Menu: Regular Diet Order: Regular CALORIE COUNT
BREADS Bread Sticks Dinner Roll Garlic Bread	ALLERGENS Citrus
CONDIMENTS Margarine	FEEDING DEVICES Weighted Spoon Weighted Cup Built-Up Fork
DESSERTS Chocolate Pudding Fresh Fruit Cup	NOTES Explain foods prior to serving.
ENTREES Chicken A la King Hot Dog on Bun	Extra Napkins
STARCHES Pasta	
VEGETABLES Green Peas	

Amy K Abace

Main Dining Room

Garden Terrace - 220B

Table 1 Seat 5

Dinner

Thursday 07/23/15

Circle one selection from each category

BEVERAGES Bev - Fruit Juice Bev - Milk Bev - Water	DIET Menu: Regular Diet Order: Regular Portions: Large CALORIE COUNT
BREADS Bread Sticks Dinner Roll Garlic Bread	ALLERGENS Citrus
CONDIMENTS Margarine	FEEDING DEVICES Built-Up Fork Weighted Cup Weighted Spoon
ENTREES Braised Beef Tips Fried Fish	NOTES Explain foods prior to serving.
FRUITS/DESSERT Cinn Baked Apples Pineapple Chunks	Extra Napkins
VEGETABLES Creamy Coleslaw Garlic Roast Potatoes	

Amy K Abace

The Grill

Garden Terrace - 220B

Nourishment Labels

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Nourishment Labels Report provides resident nourishment labels containing the nourishment/recipe name and portion size to assist in the coordination of nourishment production and distribution. The report is available to print to three formatted label templates: Avery 5161 (1" x 4"), Avery 5162 (1-1/3" x 4") or Avery 5163 (2" x 4").

Benefits:

The Nourishment Labels Report aids staff in the organization and accurate delivery of nourishments providing not only detailed resident information (e.g. name, room location, menu type and allergies) but also nourishment specifics including portion size.

Report Details:

Report includes:

- Resident name, room location (area and room number), menu type, recipe/nourishment name, portion size, nourishment period, day of the week, date and nourishment route
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Nourishment route(s)
 - Resident(s)
 - Sort by:
 - Room Location
 - Nourishment Route
 - Resident
 - Recipe
 - Select label size
 - 5161/5162/5163
 - Include:

- Allergens
- Write-ins Only

Abati, Sherwin

East-40A

Menu: Regular

Bev - Coffee 1 Cup

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Abati, Sherwin**

East-40A

Menu: Regular

Graham Crackers 1 Package

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Smith, Heather**

East-43A

Menu: NDD Level 1: Dysphagia

Pureed

Banana Pudding 1 #10 Scoop

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Abace, Amy**

Garden Terrace-220B

Menu: Regular

Bev - Coffee 1 Cup

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Abace, Amy**

Garden Terrace-220B

Menu: Regular

Graham Crackers 1 Package

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Barker, Preston**

Garden Terrace-228B

Menu: Regular

Bev - Coffee 1 Cup

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Barker, Preston**

Garden Terrace-228B

Menu: Regular

Graham Crackers 1 Package

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Bennett, Mabel**

North Terrace-208B

Menu: Regular

Bev - Coffee 1 Cup

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Bennett, Mabel**

North Terrace-208B

Menu: Regular

Graham Crackers 1 Package

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Ashby, Layla**

Northeast-64A

Menu: Regular

Bev - Coffee 1 Cup

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Ashby, Layla**

Northeast-64A

Menu: Regular

Graham Crackers 1 Package

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Allen, Marcy**

South Terrace-244A

Menu: NDD Level 1: Dysphagia

Pureed

Banana Pudding 1 #10 Scoop

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Barbour, Julia**

South Terrace-244A

Menu: Regular

Bev - Coffee 1 Cup

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Barbour, Julia**

South Terrace-244A

Menu: Regular

Graham Crackers 1 Package

Snack 1**Wed, 07/22/2015****Morning Snack Rt****Abati, Sherwin**

East-40A

Menu: Regular

Bev - Water 1 Cup

Snack 2**Wed, 07/22/2015****Morning Snack Rt****Abati, Sherwin**

East-40A

Menu: Regular

Applesauce 1/2 Cup

Snack 2**Wed, 07/22/2015****Morning Snack Rt****Smith, Heather**

East-43A

Menu: NDD Level 1: Dysphagia

Pureed

Strawberry Yogurt 1/2 Cup

Snack 2**Wed, 07/22/2015****Morning Snack Rt****Abace, Amy**

Garden Terrace-220B

Menu: Regular

Bev - Water 1 Cup

Snack 2**Wed, 07/22/2015****Morning Snack Rt****Abace, Amy**

Garden Terrace-220B

Menu: Regular

Applesauce 1/2 Cup

Snack 2**Wed, 07/22/2015****Morning Snack Rt****Barker, Preston**

Garden Terrace-228B

Menu: Regular

Bev - Water 1 Cup

Snack 2**Wed, 07/22/2015****Morning Snack Rt**

Nourishment Cart Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Nourishment Cart Report provides a listing of all residents receiving a snack/nourishment for the specified meal period in addition to what each resident is to be given for a snack.

Benefits:

The Nourishment Cart Report serves as a nourishment delivery report allowing staff to deliver the appropriate nourishments to the correct residents, verify allergies, and document important delivery details (e.g. nourishment refused). Resident specific nourishments (write-ins) are displayed on the report in bold font.

Report Details:

Report includes:

- Resident name, room location (area and room number), dining area, diet order, allergies, nourishment, portion size and delivery comments
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Nourishment route(s)
 - Resident(s)
 - Sort by:
 - Room Location
 - Dining Area
 - Resident
 - Nourishment Route

Nourishment Cart Report

Wednesday, July 22, 2015 (Snack 1)

East

Name	Room Location	Dining Area	Diet Order	Allergies	Snack	Delivery Comments
Schultz, Betty	East-21A	N/A	Regular	Tomatoes	Graham Crackers 1 Package	
Beagle, Ellen	East-23B	N/A	Pureed		Magic Pudding Cup 1 Each	
Abati, Sherwin	East-40A	N/A	Regular, 1500 cc Fluid Restriction, Lactose Free		Bev - Coffee 1 Cup Graham Crackers 1 Package	
Smith, Heather	East-43A	N/A	Regular		Banana Pudding 1 #10 Scoop	

Off-Site Resident List Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Off-Site Resident List Report provides a list of residents that are currently off-site for the selected date range and/or meal periods.

Benefits:

The Off-Site Resident List Report can be used to identify residents that are temporarily off-site and will not be eating and/or present for specific meal periods.

Report Details:

Report includes:

- Resident name, room location and comments
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Resident(s)

Off Site Residents Report

09/07/2016 Wednesday

by Administrator on Wednesday, September 07, 2016 02:27PM

Breakfast

Unit 1

Name	Room Location	Comments
Acaro, Ronald	Unit 1 - 54	
Yagmin, Kirstin J	Unit 1 - 109 B	

Unit 4

Name	Room Location	Comments
Ariana, Rosa Mary	Unit 4 - 401 A	
Johnston, Peggy Janet	Unit 4 - 404 B	

Unit 7

Name	Room Location	Comments
Leen, Adriana Van	Unit 7 - 703 B	

Lunch

Unit 1

Name	Room Location	Comments
Acaro, Ronald	Unit 1 - 54	
Yagmin, Kirstin J	Unit 1 - 109 B	

Unit 4

Name	Room Location	Comments
Ariana, Rosa Mary	Unit 4 - 401 A	
Johnston, Peggy Janet	Unit 4 - 404 B	

Religion Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Religion Report provides a listing of residents and their associated religion.

Benefits:

The Religion Report provides insight into the religious demographics within a facility and may assist staff in revealing religious dietary restrictions and preferences within the resident population.

Report Details:

Report includes:

- Religion, room location (area and room number), resident name, diet order and menu type
- Grouped by religion
- Customization options
 - Filter by resident(s)

Religion Report

Baptist

Room Location	Name	Diet Order	Menu
Garden Terrace - 219A	Duffer, Clara	Regular	Regular
Northeast - 75A	Bidwell, Maria	Mechanical Soft	Regular Ground/Mechanical Soft
North - 88A	Bates, Gerald	Mechanical Soft	Regular Ground/Mechanical Soft
East - 33B	Larson, Roger	Regular	Regular
East - 39A	Hawk, Gerry	Regular	Regular
East - 40A	Abati, Sherwin	Regular, 1500 cc Fluid Restriction, Lactose Free	Regular
West - 45A	Bailey, Loralie	Ground Meat	Regular Ground/Mechanical Soft

Catholic

Room Location	Name	Diet Order	Menu
Garden Terrace - 220B	Abace, Amy	Regular	Regular
Garden Terrace - 222B	Flowers, Charles	Regular, 1500 cc Fluid Restriction	Regular
Garden Terrace - 228B	Barker, Preston	Regular	Regular
South Terrace - 246B	Abbott, Jerry	Pureed, No Concentrated Sweets	NDD Level 1: Dysphagia Pureed
Northeast - 66A	Allen, Ronald	Regular	Regular
North - 87B	Wong, Cynthia	Regular	Regular
East - 26A	Westin, Kari	Regular	Regular

Resident Birthday Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Resident Birthday List Report provides a listing of residents that have birthdays during the defined date range and also displays the age the resident is turning. The report serves as a helpful tool to notify staff of upcoming birthdays.

Benefits:

The Resident Birthday List Report helps to increase resident satisfaction by acknowledging the resident's birthday. The report contains the resident's diet order making it easier for staff to determine an appropriate birthday treat.

Report Details:

Report includes Resident name, room location (area and room number), date of birth, age and diet order

- Customization options
 - Select date range
 - Filter by:
 - Area(s)
 - Resident(s)
 - Sort by:
 - Month > Date > Room Location
 - Month > Room Location
 - Month > Date > Resident Name
 - Month > Resident Name

Birthday Report

Sorted by Month > Date > Resident

Name	Room Location	Date of Birth	Age	Diet Order
Earp, Novella	North - 81B	07-05-1921	95	No Concentrated Sweets
Bailey, Loralie	West - 45A	07-12-1925	91	Ground Meat
Compton, Richard	Northeast - 68B	07-13-1934	82	Mechanical Soft
Westin, Kari	East - 26A	08-04-1924	91	Regular
Dodson, Edith	East - 37A	08-09-1923	92	No Concentrated Sweets
Atkinson, Eloise	South - 20A	08-11-1934	81	Regular
Cook, John	North - 102B	08-12-1926	89	Regular
Halk, Gerry	North - 98A	08-15-1927	88	Regular

Resident Detail Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Resident Detail Report provides detailed resident information including resident tray notes, diet orders, restrictions and allergies, meal service requirements and likes and dislikes. The report is typically generated for selected resident(s).

Benefits:

The Resident Detail Report provides an all-encompassing resident summary in one consolidated location.

Report Details:

Report includes:

- Resident name, room location (area and room number), age, date of birth, gender, admission status, religion, tray notes for breakfast, lunch and dinner, staff notes, selected portions for breakfast, lunch and dinner, diet order, menu type, calorie count indicator, feeding assistance devices, tube feeding indicator, likes, dislikes and allergies
- Customization options
 - Filter by resident(s)

Mrs. Amy K Abace

Room	Garden Terrace - 220B
Age	81
DOB	1934-05-20
Gender	Female
Currently Admitted	True
Religion	Catholic

Tray Notes

Breakfast	Explain foods prior to serving. Ketchup Packet with Eggs
Lunch	Explain foods prior to serving. Extra Napkins
Dinner	Explain foods prior to serving. Extra Napkins
Staff Notes	Explain foods on plate prior to serving

Portions

Breakfast	small
Lunch	regular
Dinner	large

Diet, Menu, Assistance, Preferences, Allergies

Resident Dining Area List Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Resident Dining Area List Report provides a list of residents assigned to each dining area by meal period and day of the week.

Benefits:

The Resident Dining Area List Report provides a tally/total number of residents assigned to each dining area. The report also communicates to staff the resident's seating location, diet order and menu type.

Report Details:

Report includes:

- Resident name, room location (area and room number), dining area, table/seat location, diet order and menu type
- Grouped by dining area
- Customization options
 - Start date and end date
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Meal period(s)
 - Resident(s)
 - Sort by:
 - Seating location
 - Resident

Resident Dining Area List Report

Sorted by Seating Location

07/21/2016 Thursday**Dinner****Dining Room 4****Total: 5**

Table/Seat	Name	Room Location	Diet Order	Menu Type
Table 1 Seat 1	Ashby, Layla	Northeast - 64A	Regular	Regular
Table 1 Seat 2	Barbore, Norma None	East - 39B	Regular	Regular
Table 1 Seat 3	Bennett, Roger None	North - 84B	No Concentrated Sweets	No Concentrated Sweets
Table 1 Seat 5	Shwartz, Norma S	East - 24A	Regular	Regular
Table 2 Seat 1	Thrasher, Roger J	East - 41B	Regular	Regular

Resident LDA Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Resident LDA Report provides a listing of residents' likes, dislikes and allergies.

Benefits:

The Resident LDA Report makes it easy to compare resident 'likes' to documented allergies providing verification that discrepancies between the two categories do not exist. The report allows staff to compare residents' 'likes' to permissible foods on the assigned diet order. The report can also be used in conjunction with the tray tickets verifying that residents are not served any of the resident's documented 'dislikes'.

Report Details:

Report includes:

- Room location (area and room number), resident name, diet order, menu type, likes, dislikes and allergies
- Grouped by area, sorted by room location
- Customization options
 - Filter by resident(s)

LDA Report

East

Room Location	Name	Diet Order	Menu	Preferences	Allergies
East - 21A	Schultz, Betty	Regular	Regular	Likes Breakfast Coffee, Boiled Egg, Peaches Lunch Peaches, Decaffeinated Coffee (recipe) Dinner Peaches, Decaffeinated Coffee (recipe) Dislikes Breakfast Fried Egg, Spinach Lunch Beans, Spinach, Fried Egg Dinner Fried Egg, Spinach, Beans	<ul style="list-style-type: none"> • Tomatoes
East - 21B	Brown, Jacob	1500 Calorie Consistent Carbohydrate	Consistent Carbohydrate	Likes Lunch Chicken Wings, Corned Beef Dinner Chicken Wings, Corned Beef Dislikes Breakfast Apple Juice Lunch Green Peas, Apple Juice Dinner Apple Juice, Green Peas	<ul style="list-style-type: none"> • Shellfish

Resident Menu Assignment Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Resident Menu Assignment Report provides a listing of residents grouped by their assigned menu type. The menu type dictates the actual base menu that should be served to a resident. Frequently, facilities will make additional individualized adjustments from the base menu type.

Benefits:

The Resident Menu Assignment Report provides a streamlined view of the number of residents assigned to each menu type as well as demonstrates that a facility may have several different diet orders that are attached to the same menu type.

Report Details:

Report includes:

- Menu type, room location (area and room number), resident name and diet order
- Grouped by menu type, sorted by room location

Menu Assignment Report

Consistent Carbohydrate

Room Location	Name	Diet Order
East - 21B	Brown, Jacob	1500 Calorie Consistent Carbohydrate

Low Fiber

Room Location	Name	Diet Order
South - 16B	Crawley, Christine	Regular, Low Fiber

NDD Level 1: Dysphagia Pureed

Room Location	Name	Diet Order
East - 23B	Beagle, Ellen	Pureed
East - 43A	Smith, Heather	Pureed
Garden Terrace - 225A	Carter, Marjorie	Pureed
Garden Terrace - 229B	Cox, Macie	Pureed
Garden Terrace - 231A	Cassell, Josie	Pureed
North - 101A	Adkins, Veronica	Pureed
North - 92B	Chumley, Wilmer	Pureed
North - 95B	Carter, Frank	Pureed
North - 99B	Dawson, David	Pureed
North Terrace - 201A	Byrd, Natalia	Dysphagia Level 1: Pureed, No Concentrated Sweets
North Terrace - 214B	Brownston, Matilda	Pureed, Low Cholesterol

Resident Roster Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Resident Roster Report provides a listing of active residents and their assigned diet order and menu type sorted by room location.

Benefits:

The Resident Roster Report makes it easy to view a complete listing of admitted residents sorted in an efficient sequence by room location rather than by resident name.

Report Details:

Report includes:

- Room location (area and room number), resident name, diet order and menu type
- Customization options
 - Filter by:
 - Area(s)
 - Diet order(s)
 - Resident(s)
 - Sort by:
 - Room Location (Area > Room Number)
 - Area > Resident

Roster Report

East

Room Location	Name	Diet Order	Menu
East - 21A	Schultz, Betty	Regular	Regular
East - 21B	Brown, Jacob	1500 Calorie Consistent Carbohydrate	Consistent Carbohydrate
East - 22A	Clause, Heather	Regular	Regular
East - 23A	Davis, Natalie	Mechanical Soft	Regular Ground/Mechanical Soft
East - 23B	Beagle, Ellen	Pureed	NDD Level 1: Dysphagia Pureed
East - 24A	Shwartz, Norma	Regular	Regular
East - 24B	Lacey, Henrietta	Regular	Regular
East - 25A	Klaus, Mary	Regular	Regular
East - 26A	Westin, Kari	Regular	Regular
East - 26B	Hulk, Gerry	Regular	Regular
East - 27A	Hawk, Gerry	Regular	Regular
East - 28A	Bryan, Elsa	No Added Salt	No Added Salt
East - 28B	Bryant, Catherine	Regular	Regular
East - 29A	Klass, Kara	Regular	Regular
East - 29B	Eanes, Mabel	No Concentrated Sweets	No Concentrated Sweets
East - 30A	Decker, Don	Regular	Regular
East - 30B	Bledson, Anastasia	No Concentrated Sweets	No Concentrated Sweets

Tray Card Report

Available in: RDS and RDS Elite / Report Format: PDF

Overview:

Tray Cards provide a system to organize, maintain and implement pertinent resident information and menu related details such as resident room and dining locations, diet order and menu type assignments, special notes, individual allergies, likes and dislikes.

Benefits:

The Tray Card Report provides tray line staff with a clearly printed listing of resident likes, dislikes, allergies, meal preferences, nourishments and other meal specific information. Benefits include reducing errors and increasing safety compliance. Tray cards allow staff to quickly and accurately read resident preferences while building meals and trays increasing resident satisfaction within the facility.

Report Details:

Report includes:

- Resident name, medical record number (MRN) or date of birth, dining area, seating location, menu type, diet order, calorie count indicator, portion size selections, feeding devices, allergies, likes and dislikes, meal preferences, nourishments and meal period specific notes
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Room route(s)
 - Resident(s)
 - Sort by:
 - Dining area
 - Room
 - Room > Meal Period

- Resident
 - Resident > Meal Period
 - Room Route
- Include:
 - Meal preferences
 - Likes
 - Nourishments

Breakfast

Thursday 07/23/15

ALLERGIES Citrus	DIET Menu: Regular Diet Order: Regular Portions: Small CALORIE COUNT
LIKES Coffee	FEEDING DEVICES Weighted Spoon Built-Up Fork
DISLIKES Beans Breakfast Sausage Fish Spinach	NOTES Explain foods prior to serving. Ketchup Packet with Eggs
MEAL PREFERENCES Bev - Apple Juice - 3/4 Cup Bev - Coffee - 1 Cup Bev - Cranberry Juice - 3/4 Cup	

Lunch

Thursday 07/23/15

ALLERGIES Citrus	DIET Menu: Regular Diet Order: Regular CALORIE COUNT
LIKES Cake Cauliflower Pudding	FEEDING DEVICES Weighted Spoon Weighted Cup Built-Up Fork
DISLIKES Chicken Fish Spinach	NOTES Explain foods prior to serving. Extra Napkins
MEAL PREFERENCES Bev - Cranberry Juice - 3/4 Cup	
NOURISHMENTS Chocolate Ensure - 8 Ounces	

Dinner

Thursday 07/23/15

ALLERGIES Citrus	DIET Menu: Regular Diet Order: Regular Portions: Large CALORIE COUNT
LIKES Cake Cauliflower	FEEDING DEVICES Built-Up Fork Weighted Cup Weighted Spoon
DISLIKES Chicken Fish Spinach	NOTES Explain foods prior to serving. Extra Napkins
MEAL PREFERENCES Bev - Cranberry Juice - 3/4 Cup	

Tray Ticket Report

Available in: RDS and RDS Elite / Report Format: PDF

Overview:

Tray Tickets are printed for residents during main/non-nourishment meal periods and provide an actual list of menu items that should be provided on the tray and served to the resident. The Tray Ticket lists important resident details such as the resident's name, diet order, menu type and allergies to assist foodservice staff and/or tray line in delivering the appropriate menu items to the correct resident. The Tray Ticket also lists the menu items and portion sizes based upon the resident's menu selections or the specific menu type's house diet.

Benefits:

The Tray Ticket Report is beneficial for increasing foodservice accuracy and efficiency in building resident trays based on allergy restrictions, meal preferences and special instructions. Additional benefits include promoting resident safety by providing a comprehensive, easy to follow resident specific ticket that allows staff to confirm that the proper menu items are served to the appropriate residents.

Report Details:

Report includes:

- Resident name, medical record number (MRN) or date of birth, dining area, seating location, meal period, day of the week, date, menu type, diet order, calorie count indicator, allergies, feeding devices, production area, recipe name and portion size, meal preferences, nourishments and meal period specific notes
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Area(s)
 - Dining area(s)
 - Room route(s)
 - Resident(s)

- Sort by:
 - Dining Area
 - Room
 - Room > Meal Period
 - Resident
 - Resident > Meal Period
 - Room Route
- Include:
 - Meal preferences
 - Nourishments

Breakfast

Thursday 07/23/15

BEVERAGES Bev - Coffee - 1 Cup Bev - Cranberry Juice - 3/4 Cup Bev - Milk - 1 Cup	DIET Menu: Regular Diet Order: Regular Portions: Small CALORIE COUNT
BREADS Wheat Toast - 1 Slice	ALLERGENS Citrus
CEREALS Oatmeal - 3/4 Cup	FEEDING DEVICES Weighted Spoon Built-Up Fork
CONDIMENTS Jelly - 1 Each Margarine - 1 Pat	NOTES Explain foods prior to serving. Ketchup Packet with Eggs
HOT FOOD Scrambled Eggs - 1 Serving	

Amy K Abace

1 South DR

Garden Terrace - 220B

Lunch

Thursday 07/23/15

BEVERAGES Bev - Milk - 1 Cup	DIET Menu: Regular Diet Order: Regular CALORIE COUNT
BREADS Dinner Roll - 1 Each	ALLERGENS Citrus
COLD FOOD Chocolate Pudding - 1 #10 Scoop	FEEDING DEVICES Weighted Spoon Weighted Cup Built-Up Fork
CONDIMENTS Margarine - 1 Pat	NOTES Explain foods prior to serving. Extra Napkins
HOT FOOD Chicken A la King - 4 Ounce/lb Green Peas - 1/2 Cup Pasta - 4 Ounce	
NOURISHMENTS Chocolate Ensure - 8 Ounces	

Amy K Abace

Main Dining Room

Garden Terrace - 220B

Table 1 Seat 5

Dinner

Thursday 07/23/15

BEVERAGES Bev - Milk - 1 Cup Bev - Water - 1 Cup	DIET Menu: Regular Diet Order: Regular Portions: Large CALORIE COUNT
BREADS Dinner Roll - 1 Each	ALLERGENS Citrus
COLD FOOD Pineapple Chunks - 1/2 Cup	FEEDING DEVICES Built-Up Fork Weighted Cup Weighted Spoon
CONDIMENTS Margarine - 1 Pat	NOTES Explain foods prior to serving. Extra Napkins
HOT FOOD Fried Fish - 4 Ounces Garlic Roast Potatoes - 1/2 Cup	
SALAD PREP Creamy Coleslaw - 1/2 cup	

Amy K Abace

The Grill

Garden Terrace - 220B

Tube Feeding Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Tube Feeding Report provides a listing of residents receiving tube feedings as well as identifies the feeding type, feeding rate and special notes.

Benefits:

The Tube Feeding Report allows staff to easily view the number of residents requiring tube feedings as well as the number of different feeding types or formulas. This informs staff of not only the number of tube feedings, but also the type of formula and feeding rate prescribed allowing the facility to monitor procedure compliance and inventory usage.

Report Details:

Report includes:

- Room location (area and room number), resident name, diet order, feeding type, feeding rate and notes
- Grouped by area, sorted by room number

Tube Feeding Report

North

Room Location	Name	Diet Order	Feeding Type	Feeding Rate	Notes
North - 99B	Dawson, David	NPO	Jevity 1.5 Cal	60 cc/hr	water flushes TID

North Terrace

Room Location	Name	Diet Order	Feeding Type	Feeding Rate	Notes
North Terrace - 214B	Brownston, Matilda	NPO	Osmolite HN	55 cc/hr	water flushes BID

South

Room Location	Name	Diet Order	Feeding Type	Feeding Rate	Notes
South - 20A	Atkinson, Eloise	NPO	Osmolite HN	60 cc/hr	

West

Room Location	Name	Diet Order	Feeding Type	Feeding Rate	Notes
West - 51B	Beck, Arielle	NPO	Jevity 1.5 Cal	70 cc/hr	water flushes every shift

Weight History Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Weight History Report provides a history of recorded resident weights in comparison to 30/90/180 day prior weights.

Benefits:

The Weight History Report includes +/- weight change in pounds, % weight change and highlights % weight change fields per OBRA regulations. This report allows staff to easily determine if a resident has experienced significant weight loss/gain over a period of time.

Report Details:

Report includes:

- Resident name, room location (area and room number), diet order, menu, portions, height (in.), current weight(s), 30 day weight(s), 90 day weight(s), and 180 day weight(s)
- Customization options
 - Enter the number of most recent weigh-ins to include
 - Filter by:
 - Area(s)
 - Resident(s)
 - Sort by:
 - Resident
 - Room

Weight History Report

Sorted by Resident

Amy K Abace

Room Location	Garden Terrace - 220B
Diet Order	Regular
Menu	Regular
Portions	Breakfast: small Lunch: regular Dinner: large
Height (in.)	64

Current Wt.		30 Day				90 Day				180 Day			
Date	Wt.	Date	Wt.	+/-	% chg	Date	Wt.	+/-	% chg	Date	Wt.	+/-	% chg
07/17/2015	125.000	06/17/2015	126.000	-1.000	-0.79								
06/17/2015	126.000												
10/07/2014	125.000	09/07/2014	132.000	-7.000	-5.30	07/07/2014	136.000	-11.000	-8.09	04/07/2014	140.000	-15.000	-10.71
09/07/2014	132.000	08/07/2014	136.000	-4.000	-2.94	06/07/2014	135.000	-3.000	-2.22	03/07/2014	141.000	-9.000	-6.38
09/07/2014	132.000	08/07/2014	136.000	-4.000	-2.94	06/07/2014	135.000	-3.000	-2.22	03/07/2014	141.000	-9.000	-6.38
08/07/2014	136.000	07/07/2014	136.000	0.000	0.00	05/07/2014	138.000	-2.000	-1.45	02/06/2014	140.000	-4.000	-2.86
07/07/2014	136.000	06/07/2014	135.000	1.000	0.74	04/07/2014	140.000	-4.000	-2.86				
06/07/2014	135.000	05/07/2014	138.000	-3.000	-2.17	03/07/2014	141.000	-6.000	-4.26				
05/07/2014	138.000	04/07/2014	140.000	-2.000	-1.43	02/06/2014	140.000	-2.000	-1.43				

Inactive Recipes Assigned to Menu Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Inactive Recipes Assigned to Menu Report provides a list of recipes that are assigned to a menu and marked as inactive in the application.

Benefits:

The Inactive Recipes Assigned to Menu Report can be used to locate recipes that have been marked as inactive and are actively being used on menus allowing the user to remove or replace the inactive recipes.

Report Details:

Report includes:

- Recipe name, recipe type, menu name, menu type and occurrence
- Customization options
 - Filter by:
 - Menu(s)
 - Recipe type(s)
 - Meal period(s)
 - Sort by:
 - Recipe name
 - Menu name

Inactive Recipes Assigned to Menu

Sorted by Recipe Name

Recipe Name	Recipe Type	Menu Name	Menu Type	Occurs
All Bran	2-Cereals	Spring/Summer Menu	Regular	Day 1 - Breakfast
Cream Style Corn	3-Vegetables	Spring/Summer Menu	Regular	Day 1 - Lunch

Recipe Report

Available in: RDS Elite / Report Format: PDF, Excel

Overview:

The Recipe Report provides important information for recipe preparation such as ingredients, ingredient amounts, steps for preparation and HACCP information. The Recipe Report can be scaled and displays ingredient amounts quantified to the entered yield.

Benefits:

The Recipe Report provides detailed instructions on the recipe's method for preparation in addition to linking the instruction step to the ingredients that should be used within the step. Critical Control Points (CCPs) can be assigned to specific recipe steps communicating critical information to the staff member preparing the recipe. In addition, the recipe's nutritional content (per portion) can be displayed at the top of the recipe. The recipe can also be displayed with up to 6 different yields on the same page.

Report Details:

Report includes:

- Recipe name, recipe type, yield, portion, serving utensil, ingredient names, ingredient amounts, steps for preparation, CCPs and standard nutrients
- Customization options
 - Recipe status
 - Filter by:
 - Recipe type(s)
 - Production area(s)
 - Menu name(s)
 - Yield(s)
 - Include:
 - Recipes within recipes
 - Standard nutrients

Category: 1-Entrees

Portion: 3 ounces

Yield: 50.0

Serving Utensil: Tongs

Baked Chicken (elite)

Step	Amount	Ingredients
1	12 1/2 lb	Chicken,Bnls,SknlS,Raw,4oz
2	1/4 cup	Oil,Salad
	1 tbsp	Salt
	1 tbsp	Pepper,Black,Ground

- 1

Rinse chicken under running water. Drain well. Put chicken in roasting pan.

CCP: Use clean, sanitized equipment and utensils

CCP: Wash hands before handling food, after handling raw foods or any interruption that may contaminate hands
- 2

Brush chicken with oil. Season with salt and pepper.
- 3

Bake in 350 F oven for 1 to 1-1/2 hours or until done. Baste chicken every half hour with the sauce in pan.

CCP: Cook to a minimum internal temperature of 165 F (74 C) for 15 seconds

CCP: Serve at or above 135 F

Recipe Allergen Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Recipe Allergen Report provides a list of allergens and their associated recipes that have been assigned as containing the allergy.

Benefits:

The Recipe Allergen Report can be used to view a list of all recipes that have been assigned to a particular allergy. The report is also beneficial in confirming recipes have been accurately assigned to applicable allergies.

Report Details:

Report includes:

- Allergy, recipe type, recipe name and standard portion
- Sorted by allergen

Recipe Allergen Report

Sorted by Allergen

Apple

Recipe Type	Recipe Name	Standard Portion
Beverages	Rotate Grape & Apple Juice	1 Serving
Fruits/Dessert	Diet Spiced Apples	1 Serving
Desserts	Pur Apple Cranberry Crisp	1 Serving
Fruits/Dessert	Cinn Baked Apples	1 Each
Fruits/Dessert	Diet Baked Apple	1 Each
Fruits/Dessert	Baked Sliced Apples	1/2 cup
Desserts	Pur Apple Crumb Pie	1 #10 Scoop
Desserts	Diet Apple Cobbler	1 #10 Scoop
Desserts	Pur Apple Cobbler	1 #10 Scoop
Desserts	Pur Apple Cran Crisp	1 #10 Scoop
Desserts	Apple Crisp	1 #10 Scoop
Desserts	Diet Apple Crisp	1 #8 Scoop
Fruits/Dessert	Diet Applesauce	1 #10 Scoop
Desserts	LS Apple Cran Crisp	1 #10 Scoop
Beverages	Orange or Apple Juice	3/4 Cup
Desserts	Diet Apple Crisp #10sc	1 Serving

Recipe Food Cost Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Recipe Food Cost Report provides a cost per recipe, cost per portion including a detailed cost breakdown by ingredient.

Benefits:

The Recipe Food Cost Report displays a cost breakdown by ingredient making it easier for staff to identify high cost ingredients that may be contributing to a high overall cost per portion. In addition, the report displays the percentage each ingredient is contributing to the overall cost per recipe.

Report Details:

Report includes:

- Recipe name, recipe type, yield, portion, production area, ingredient names, ingredient amounts, cost per portion, cost per recipe, % breakdown
- Customization options
 - Recipe status
 - Filter by:
 - Recipe type(s)
 - Production area(s)
 - Menu(s)
 - Sort by:
 - Recipe name
 - Recipe type > Recipe name
 - Production area > Recipe name

Baked Chicken (elite)

Type: 1-Entrees

Yield: 50.0

Portion: 3 ounces

Production Area: Hot Food

Ingredients	Amount (AP)	Cost Per Portion	Cost Per Recipe	%
Chicken,Bnls,Sknl,Raw,4oz	12 1/2 Pound	\$0.76	\$ 38.00	99.61 %
Oil,Salad	1/4 Cup	\$0.01	\$ 0.03	0.08 %
Salt	1 Tablespoon	\$0.01	\$ 0.04	0.10 %
Pepper,Black,Ground	1 Tablespoon	\$0.01	\$ 0.08	0.21 %
Total Costs:		\$0.79	\$38.15	

Recipe List Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Recipe List Report provides a complete listing of active recipes and the corresponding standard recipe portion size. The report also delivers the recipes' assigned production area, yield and whether or not the recipe is also considered a nourishment.

Benefits:

The Recipe List Report can be used as a general organization tool and as a facility reference to confirm that recipes are assigned to an appropriate production area and are listed with the correct standard portion size. The report can also be used to review recipes that have been labeled for use as a nourishment.

Report Details:

Report includes:

- Recipe type, recipe name, portion size, recipe yield, production area and nourishment indicator
- Grouped by recipe type, sorted by recipe name

Recipe Report

Beverages

Name	Portion	Recipe Yield	Production Area	Nourishment
Bev - Apple Juice	3/4 Cup	1.0	Beverages	Yes
Bev - Coffee	1 Cup	1.0	Beverages	Yes
Bev - Cranberry Juice	3/4 Cup	1.0	Beverages	No
Bev - Fruit Punch	3/4 Cup	1.0	Beverages	Yes
Bev - Hot Tea	1 Cup	1.0	Beverages	No
Bev - Orange Juice	3/4 Cup	1.0	Beverages	No
Bev - Regular Coffee	1 Cup	1.0	Beverages	No
Bev - Skim Milk	1 Cup	1.0	Beverages	No
Bev - Water	1 Cup	1.0	Beverages	Yes
Beverage of Choice	1 Cup	1.0	Beverages	No
Buttermilk	1 Serving	1.0	Beverages	No
Chocolate Ensure	8 Ounces	1.0	Beverages	Yes
Cold Tea w/out Ice	1 Cup	1.0	Beverages	No
Cranberry or Grape Juice	1 Serving		Kitchen	No
Cranberry or Orange Juice	3/4 Cup	1.0	Beverages	No
Decaffeinated Coffee	1 Cup	1.0	Beverages	No
Diet Beverage of Choice	1 Cup	1.0	Beverages	No

Recipes within Menus Lookup Report

Available in: RDS, RDS Elite, RDS Enterprise / Report Format: PDF, Excel

Overview:

The Recipes within Menus Lookup Report provides a detailed view of when recipes are being used in a menu and the number of occurrences in a grid-like format.

Benefits:

The Recipes within Menu Lookup Report allows the user to view what recipes are planned on specific menus within a cycle menu. The report lists each recipe in a separate column with its defined portion size. The report is also used to track the number of occurrences a specific recipe appears on a menu, along with the day and meal period it is present on.

Report Details:

Report includes:

- Date range, week number, menu type, menu name, calendar view, meal period, recipe name, portion size and alternate offerings
- Customization options
 - Select menu name(s)
 - Select start cycle day and end cycle day
 - Select Recipe(s)
 - Filter by:
 - Meal period(s)

Recipes within Menus Lookup Report

Selected Recipe(s):
French Cut Green Beans
Green Bean Casserole
Herbed Green Beans
Seasoned Green Beans

Menu Name	Menu Type	Recipe Name	Portion	Occurrences	Days/M meal Periods
SS23 - Regular Cycle - Regular Liberalized	Regular Liberalized	French Cut Green Beans	1/2 cup	1	Day 19 - Lunch
		Green Bean Casserole	1/2 cup	1	Day 6 - Dinner
		Herbed Green Beans	1/2 cup	1	Day 3 - Dinner
		Seasoned Green Beans	1/2 cup	2	Day 1 - Lunch Day 16 - Dinner

Menu Calendar Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Menu Calendar Report provides a printable week at a glance view of the menu and displays a list of recipes assigned to each meal period for the days of the week.

Benefits:

The Menu Calendar Report can be posted or distributed providing staff with a means to communicate the weekly menu's offerings to residents. The report can also be printed with or without portion sizes allowing the report to be utilized as a production tool.

Report Details:

Report includes:

- Date range, week number, menu type, menu name, calendar view, meal period, recipe name, portion size and alternate offerings
- Customization options
 - Select date range
 - Select menu name
 - Include:
 - House items only
 - Portion sizes
 - Dates
 - Page breaks after meals

Menu Calendar Report

by Administrator on Thursday, July 23, 2015 06:38PM

Date Range: 07/19/2015 - 07/25/2015

Week: 2

Menu Type: Regular

Menu Name: Spring/Summer Menu

	07/19/2015	07/20/2015	07/21/2015	07/22/2015	07/23/2015	07/24/2015	07/25/2015
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
BREAKFAST	Hot Cereal 4 Ounce	Hot Cereal 4 Ounce	Hot Cereal 4 Ounce	Hot Cereal 4 Ounce	Oatmeal 1 Serving	Hot Cereal 4 Ounce	Hot Cereal 4 Ounce
	Egg 1 Each	Egg 1 Each	Egg 1 Each	Egg 1 Each	Scrambled Eggs 1 Serving	Egg 1 Each	Egg 1 Each
	Toast 1 Each	Toast 1 Each	Toast 1 Each	Toast 1 Each	Wheat Toast 1 Serving	Toast 1 Each	Toast 1 Each
	Margarine 1 Pat	Margarine 1 Pat	Margarine 1 Pat	Margarine 1 Pat	Margarine 1 Pat	Margarine 1 Pat	Margarine 1 Pat
	Jelly 1 Each	Jelly 1 Each	Jelly 1 Each	Jelly 1 Each	Jelly 1 Each	Jelly 1 Each	Jelly 1 Each
	Bev - Coffee 1 Cup	Bev - Coffee 1 Cup	Bev - Coffee 1 Cup	Bev - Coffee 1 Cup	Bev - Coffee 1 Cup	Bev - Coffee 1 Cup	Bev - Coffee 1 Cup
	Bev - Orange Juice 3/4 Cup	Bev - Orange Juice 3/4 Cup	Bev - Orange Juice 3/4 Cup	Bev - Orange Juice 3/4 Cup	Bev - Orange Juice 3/4 Cup	Bev - Orange Juice 3/4 Cup	Bev - Orange Juice 3/4 Cup
	Milk 1 Cup	Milk 1 Cup	Milk 1 Cup	Milk 1 Cup	Milk 1 Cup	Milk 1 Cup	Milk 1 Cup

Menu Cost Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Menu Cost Report provides recipe per portion costs, meal total costs and daily total costs for a specified date range.

Benefits:

The Menu Cost Report can be used to identify high cost meals and/or days in the cycle menu as well as communicates the average price per resident/patient day (PRD/PPD). The report can be utilized as a budgeting tool as well as to identify menu food costs.

Report Details:

Report includes:

- Menu name, cycle day, meal period, menu category, recipe name, portion size, food cost per portion, meal period totals, daily totals, weekly totals, meal period averages for the week and day averages for the week
- Customization options
 - Select menu name(s)
 - Select start cycle day and end cycle day OR select date range
 - Filter by:
 - Meal period(s)
 - Recipe type(s)
 - Production area(s)
 - Menu(s)
 - Include:
 - House items only

Menu Cost Report

Spring/Summer Menu - Regular

Menu Category	Recipe Name	Portion Size	Food Cost
Day 1 Breakfast			
1-Breakfast Entrees	* Fried Eggs	1 serving	\$ 0.11
1-Breakfast Entrees	Boiled Eggs	1 serving	\$ 0.10
2-Cereals	* Hot Cereal	3/4 cup	\$ 0.04
2-Cereals	All Bran	1 each	\$ 0.33
4-Breads	* White Toast	1 slice	\$ 0.06
4-Breads	Wheat Toast	1 slice	\$ 0.04
6-Condiments	* Jelly	1 each	\$ 0.05
6-Condiments	* Margarine	1 pat	\$ 0.01
7-Beverages	* Bev - Milk	1 cup	\$ 0.20
7-Beverages	* Bev - Coffee	1 cup	\$ 0.05
7-Beverages	* Bev - Cranberry Juice	1/2 cup	\$ 0.22
7-Beverages	* Bev - Water	1 cup	\$ 0.00
Breakfast Totals			\$ 0.74
Day 1 Lunch			
1-Entrees	* Baked Chicken (elite)	3 ounces	\$ 0.76
1-Entrees	Baked Pork Chop (elite)	3 ounce	\$ 0.97
3-Vegetables	* Cream Style Corn	1/2 cup	\$ 0.17
3-Vegetables	* Broccoli	1/2 cup	\$ 0.22
4-Breads	* Dinner Roll	1 each	\$ 0.06
6-Condiments	* Margarine	1 pat	\$ 0.01
5-Desserts	* Chocolate Cream Pie	1 slice	\$ 0.91
7-Beverages	* Bev - Milk	1 cup	\$ 0.20
7-Beverages	* Bev - Water	1 cup	\$ 0.00
Lunch Totals			\$ 2.33
Day 1 Dinner			
1-Entrees	* Roast Beef	3 ounce	\$ 0.53

Menu Category	Recipe Name	Portion Size	Food Cost
1-Entrees	Chicken Pasta Primavera (elite)	6 ounce	\$ 0.58
3-Vegetables	* Green Beans	1/2 cup	\$ 0.09
3-Vegetables	Broccoli	1/2 cup	\$ 0.22
4-Breads	* Biscuit	1 each	\$ 0.14
6-Condiments	* Margarine	1 pat	\$ 0.01
5-Fruits/Dessert	* Fruit Basket Crmble	1 #8 sc	\$ 0.18
5-Desserts	Chocolate Cream Pie	1 slice	\$ 0.91
7-Beverages	* Bev - Milk	1 cup	\$ 0.20
7-Beverages	* Bev - Water	1 cup	\$ 0.00
Dinner Totals			\$ 1.15
Totals for Day 1			\$ 4.22
Weekly Totals			\$ 4.22
Breakfast Average for this week			\$ 0.74
Lunch Average for this week			\$ 2.33
Dinner Average for this week			\$ 1.15
Day Average for this week			\$ 4.22

Menu Nutrient Analysis Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Menu Nutrient Analysis Report provides a nutrient analysis for the recipes offered on the selected menus and cycle days.

Benefits:

The Menu Nutrient Analysis Report can be used to view a detailed nutrient analysis by recipe on the menu including a meal nutrient total and daily nutrient total. The report allows staff to verify that the menu content meets nutritional standards and daily nutrient requirements.

Report Details:

Report includes:

- Menu name, cycle day, meal period, recipe name, portion size, nutrient names, nutrient values, meal totals, daily totals
- Customization options
 - Select menu name(s)
 - Select start cycle day and end cycle day OR date range
 - Header display mode
 - Cycle day number
 - Week number/day number
 - Date
 - Include:
 - House items only

Menu Nutrient Analysis Report

Spring/Summer Menu, Week 1, Day 1

Recipe Name	Size	Calo-ries (kcal)	Pro-tein (gm)	Fiber /Dtry (gm)	Carbs (gm)	Fat (gm)	Vita-min A (IU)	Sug-ars (gm)	Chole-strol (mg)	Sod-ium (mg)	Phos-pho-rus (mg)	Potas-sium (mg)	Iron (mg)
Breakfast													
* Fried Eggs	1 serving	104.11	6.32		0.4	8.41	432.25	0.18	186.0	113.77	100.04	70.91	0.87
Boiled Eggs	1 serving	71.5	6.28		0.36	4.75	270.0	0.18	186.0	74.41	99.0	70.14	0.87
* Hot Cereal	3/4 cup	104.51	4.35	2.88	18.23	1.71	27.49			6.77	129.0	97.15	1.14
All Bran	1 each	128.99	6.52	14.54	36.83	2.43	866.71	7.78		128.0	570.53	506.04	8.73
* White Toast	1 slice	66.25	2.29	0.67	12.26	0.8	0.25	1.27		122.75	25.75	28.75	0.9
Wheat Toast	1 slice	67.5	2.59	1.05	12.36	0.86	0.5	1.52		129.75	38.25	45.5	0.88
* Jelly	1 each	37.24	0.02	0.14	9.79	0.0	0.7	7.17		4.2	0.84	7.56	0.03
* Margarine	1 pat	35.95	0.04		0.04	4.02	178.85			47.15	1.15	2.1	
* Bev - Milk	1 cup	102.48	8.22		12.18	2.37	478.24	12.69	12.2	107.36	231.8	366.0	0.07
* Bev - Coffee	1 cup	11.33	0.39		2.42	0.02				6.54	9.72	115.24	0.14
* Bev - Cranberry Juice	1/2 cup	68.31			17.1	0.13	10.12	15.02		2.53	1.26	17.71	0.13
* Bev - Water	1 cup												
Meal totals		530.18	21.64	3.7	72.44	17.46	1127.9	36.33	198.2	411.07	499.57	705.41	3.28
Lunch													
* Baked Chicken (elite)	3 ounces	141.73	25.69	0.03	0.08	3.5	18.08	0.0	70.36	202.75	188.94	213.65	0.87
Baked Pork Chop (elite)	3 ounce	206.23	22.53			12.18	7.48		68.19	49.06	201.24	339.29	0.82
* Cream Style Corn	1/2 cup	95.8	3.29	2.29	22.55	0.85	212.28	2.72		3.27	76.2	231.88	0.46
* Broccoli	1/2 cup	25.4	2.81	2.72	4.85	0.11	917.16	1.33		9.98	44.45	128.82	0.55
* Dinner Roll	1 each	86.8	3.04	0.56	14.57	1.81	1.4	1.55	1.12	130.76	34.16	38.92	1.04
* Margarine	1 pat	35.95	0.04		0.04	4.02	178.85			47.15	1.15	2.1	
* Chocolate Cream Pie	1 slice	450.33	5.29	1.02	49.04	28.59	211.77	34.94	15.31	339.34	100.78	205.39	1.9
* Bev - Milk	1 cup	102.48	8.22		12.18	2.37	478.24	12.69	12.2	107.36	231.8	366.0	0.07
* Bev - Water	1 cup												
Meal totals		938.49	48.39	6.62	103.31	41.25	2017.79	53.24	98.99	840.61	677.49	1186.76	4.9
Dinner													
* Roast Beef	3 ounce	155.07	22.83			6.4			65.38	30.18	144.18	186.09	2.01
Chicken Pasta Primavera (elite)	6 ounce	295.39	32.69	2.79	22.89	7.57	568.16	2.16	95.89	177.58	297.14	435.4	2.5
* Green Beans	1/2 cup	35.38	1.62	2.36	6.84	0.19	496.23	2.0		2.72	29.03	168.74	0.77
Broccoli	1/2 cup	25.4	2.81	2.72	4.85	0.11	917.16	1.33		9.98	44.45	128.82	0.55
* Biscuit	1 each	172.38	3.16	0.66	27.47	5.63	1.02	1.77	0.51	480.42	219.3	114.24	1.68

Recipe Name	Size	Calo-ries (kcal)	Pro-tein (gm)	Fiber /Dtry (gm)	Carbs (gm)	Fat (gm)	Vita-min A (IU)	Sug-ars (gm)	Chole-strol (mg)	Sod-ium (mg)	Phos-pho-rus (mg)	Potas-sium (mg)	Iron (mg)
* Margarine	1 pat	35.95	0.04		0.04	4.02	178.85			47.15	1.15	2.1	
* Fruit Basket Crmble	1 #8 sc	57.29	0.57	1.25	14.77	0.01	379.86	13.53		4.98	17.44	118.32	0.26
Chocolate Cream Pie	1 slice	450.33	5.29	1.02	49.04	28.59	211.77	34.94	15.31	339.34	100.78	205.39	1.9
* Bev - Milk	1 cup	102.48	8.22		12.18	2.37	478.24	12.69	12.2	107.36	231.8	366.0	0.07
* Bev - Water	1 cup												
Meal totals		558.55	36.45	4.27	61.31	18.62	1534.2	29.99	78.09	672.81	642.89	955.48	4.8
Daily totals		2027.22	106.49	14.59	237.05	77.33	4679.88	119.56	375.28	1924.49	1819.96	2847.65	12.99

Menu Purchasing Requirements Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Menu Purchasing Requirements Report provides a total/menu needs amount for each item on the selected menu(s) and date range based upon resident menu selections and/or forecasting.

Benefits:

The Menu Purchasing Requirements Report is used to provide an accurately calculated amount of each item to order based upon menu needs, resident selections and/or forecasting percentages avoiding the situations of under/over ordering, not having enough product on hand to meet production needs and discarding excess or unused product.

Report Details:

Report includes:

- Vendor name, product code, item name, package size, cost, packs on-hand blank column, units on-hand blank column, order up to blank column, menu needs, calculated packs, calculated units and order quantity blank column
- Customization options
 - Select menu name(s)
 - Select date range
 - Select start and end meal period
 - Filter by:
 - Inventory group(s)
 - Vendor(s)
 - Generate report based on:
 - Actual counts
 - Forecasting
 - Actual counts and forecasting
 - Consider batching
 - Include items with calculated amounts of 0 (zero)

Vendor: Vendor A

Product Code	Item Name	Package Size	Cost	Packs On-Hand	Units On-Hand	Order Up To	Menu Needs	Calc. Packs	Calc. Units	Order Qty
Bakery:Bread/Rolls										
4568776	Bread,Wheat,Loaf	Loaf (1 22 Ounce)	\$1.12				91.71	4	87.71	
654872	Roll,Dinner	Case (24 1 Each)	\$1.50				276.00	11	12.00	
Dairy:Milk										
357812	Milk,Lowfat,1%,8oz Carton	Case (48 1 Each)	\$9.84				660.00	13	36.00	
134578	Milk,Lowfat,1%,Gallon	Gallon (1 1 Gallon)	\$2.54				0.39	0	0.39	
Dairy:Other										
123444	Egg Mix,Scrambled,Liquid	Case (1 20 Pound)	\$32.90				6.77	0	6.77	
Groceries										
926723	Beans,Green,Frz,Cut	Case (6 2 1/2 Pound)	\$8.97				9.20	0	9.20	
546732	Cereal,Oatmeal,Dry	Case (12 42 Ounce)	\$19.71				176.64	0	176.64	
34657	Jelly	Case (6 4 Pound)	\$23.45				0.01	0	0.01	
1232211	Margarine	Case (30 1 Pound)	\$8.29				0.52	0	0.52	
1789341	Mayonnaise	Case (4 1 Gallon)	\$35.89				0.05	0	0.05	
1234	Peanut Butter,Creamy	Case (6 1 #10 Can)	\$36.78				0.01	0	0.01	
Groceries:Beverages										
2734890	Coffee,Ground	Case (25 1 Pound)	\$160.00				1.58	0	1.58	
Groceries:Condiments										
367298	Jelly,Ind Packet,0.5oz	Case (200 1 Each)	\$9.69				172.00	0	172.00	
483455	Margarine,Ind Pat,90 Count	Case (12 1 Pound)	\$11.25				7.04	0	7.04	
Groceries:Spices										

Menu Spreadsheets Report

Available in: RDS and RDS Elite / Report Format: PDF, Excel

Overview:

The Menu Spreadsheets Report provides information to view and compare what is being served on selected menus for specified days in a grid-like format.

Benefits:

The Menu Spreadsheets Report allows the user to view what is being served to the regular menu type in comparison to the other selected menus/menu types. The report lists each selected menu/menu type in a separate column. The report can be used on the tray line or in an operation that does not utilize tray tickets as the report communicates to staff exactly what is being served for all selected menus/menu types.

Report Details:

Report includes:

- Date range, week number, menu type, menu name, calendar view, meal period, recipe name, portion size and alternate offerings
- Customization options
 - Select menu name(s)
 - Select start cycle day and end cycle day OR date range
 - Filter by:
 - Recipe type(s)
 - Meal period(s)
 - Include:
 - House items only
 - Blank column
 - Signature line
 - Header display mode
 - Cycle day number
 - Week number/day of the week
 - Date
 - Print format

- Legal paper size
- Letter paper size

Menu Spreadsheets Report

Day 1

	SS16 - Regular	SS16 - NCS	SS16 - NDD Level 1: Pureed	
Breakfast	<ul style="list-style-type: none"> * Egg, Fried 1 each * Gravy, Sausage 2 oz lad * Toast, Wheat 1 slice * Margarine & Jelly 1 each * Orange Juice 6 ounce * Coffee 6 ounce * Milk 1 cup 	<ul style="list-style-type: none"> * Egg, Fried 1 each * Gravy, Sausage 2 oz lad * Toast, Wheat 1 slice * Margarine & Diet Jelly 1 each * Orange Juice 6 ounce * Coffee 6 ounce * Milk 1 cup 	<ul style="list-style-type: none"> * Pureed Egg 1 #16 sc * Pureed Gravy, Sausage 2 oz lad * Pureed Bread 1 #20 sc * Margarine & Jelly 1 each * Orange Juice 6 ounce * Coffee 6 ounce * Milk 1 cup 	
Lunch	<ul style="list-style-type: none"> * Chicken Tenders 3 each * Potatoes, Cottage Fries 1/2 cup * Coleslaw, Confetti 1/2 cup * Dinner Roll/Bread 1 each * Margarine 1 each * Cake, Chocolate With Chocolate Frosting 1 2x3 * Milk 1 cup 	<ul style="list-style-type: none"> * Chicken Tenders 3 each * Potatoes, Cottage Fries 1/2 cup * Coleslaw, Confetti 1/2 cup * Dinner Roll/Bread 1 each * Margarine 1 each * Diet Cake, Chocolate 1 2x2 * Milk 1 cup 	<ul style="list-style-type: none"> * Pureed Chicken Tenders 1 #10 sc * Pureed Potatoes, Cottage Fries 1 #8 sc * Pureed Cabbage, Braised 1 #10 sc * Pureed Dinner Roll/Bread 1 #20 sc * Margarine 1 each * Pureed Cake, Chocolate W/ Chocolate Fros 1 #10 sc * Milk 1 cup 	

Signature/Reviewed By: _____

Daily Posting Menu

Available in: RDS and RDS Elite / Report Format: PDF, Word

Overview:

The Menu Calendar Report provides a daily view of the menu and displays a list of recipes assigned to each meal period for the selected day.

Benefits:

The Menu Calendar Report can be posted or distributed providing staff with a means to communicate the daily menu. The report can also be printed with or without an image allowing the report to be branded with your logo

Report Details:

Report includes:

- Date or cycle day, meal period, recipe name, and alternate offerings
- Customization options
 - Select date range
 - Select menu name
 - Select to use recipe name or alternate recipe name
 - Include:
 - Border
 - Logo
 - House and/or Non House selections
 - Page breaks after meals

Daily Menu

May 19, 2023

Breakfast

Oatmeal

Banana

Scrambled Egg w/American Cheese

Cinnamon Roll

May 19, 2023

Lunch

Vegetable Soup

Saltines

Sausage Pepper & Onion Sub

Sweet Potato Wedges

Chicken Caesar Salad

Garlic Bread

Vanilla Ice Cream

May 19, 2023

Dinner

Oven Fried Fish

Ranch Cheese Potatoes

Seasoned Green Beans

Cranberry Meatballs

Rice

Dinner Roll

Tres Leches Cake

Menu Scaled Recipe Report

Available in: RDS Elite / Report Format: PDF, Excel

Overview:

The Menu Scaled Recipe Report provides important information for recipe preparation such as ingredients, ingredient amounts, steps for preparation and HACCP information scaled to production quantities (based on actual counts, forecasting or a combination of actual counts and forecasting). The report assists in calculating the ingredient amounts required for production quantities avoiding under/over production.

Benefits:

The Menu Scaled Recipe Report provides recipe information scaled to production quantities based on actual resident selections or forecasting. The report provides detailed instructions on the recipe's method for preparation in addition to linking the instruction step to the quantified ingredients that should be used within the step. Critical Control Points (CCPs) can be assigned to specific recipe steps communicating critical information to the staff member preparing the recipe. The report eliminates the need for staff members to manually calculate and scale recipes by hand.

Report Details:

Report includes:

- Recipe name, production area, serving utensil, production requirements, menu type, needed for, portion size, forecasted/actual amount, blank field for prepared amount, blank field for served amount, blank field for leftover amount, ingredient names, ingredient amounts, steps for preparation and CCPs
- Customization options
 - Select menu name(s)
 - Select date range
 - Filter by:
 - Meal period(s)
 - Production area(s)
 - Recipe type(s)

- Generate report based on:
 - Actual counts
 - Forecasting
 - Actual counts and forecasting
- Consider batching

Baked Chicken (elite)

Production Area: Hot Food

Production Requirements: 37 3 ounces

Serving Utensil: Tongs

Menu Type	Needed For	Portion Size	Forecast	Prepared	Served	Leftover
Regular	07/29/2016,Fri,Lunch	3 ounces	25			
No Concentrated Sweets	07/29/2016,Fri,Lunch	3 ounces	12			
Need to Produce 37 (3 ounces) 1 batch of (37)						

Step	Ingredients	37 Servings Amount	Method
1	Chicken,Bnls,Sknls,Raw,4oz	9 1/4 Pound	Rinse chicken under running water. Drain well. Put chicken in roasting pan. CCP: Use clean, sanitized equipment and utensils CCP: Wash hands before handling food, after handling raw foods or any interruption that may contaminate hands
2	Oil,Salad Salt Pepper,Black,Ground	3 Tablespoon 2 Teaspoon 2 Teaspoon	Brush chicken with oil. Season with salt and pepper.
3			Bake in 350 F oven for 1 to 1-1/2 hours or until done. Baste chicken every half hour with the sauce in pan. CCP: Cook to a minimum internal temperature of 165 F (74 C) for 15 seconds CCP: Serve at or above 135 F

Production Guide Report

Available in: RDS and RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Production Guide Report provides a listing of recipes by meal period (main and nourishment) and production area that need to be prepared by foodservice staff for meal service. In addition to the recipe name, the report also includes the standard portion size and number of portions to prepare for each recipe based on the facility's census and residents' menu types and selections.

Benefits:

The Production Guide Report serves as a reference guide for recipes that need to be prepared for both main meal periods and nourishment meal periods on a specified date.

Report Details:

Report includes:

- Date, meal period, production area, recipe name, standard portion size and number needed
- Customization options
 - Select date range
 - Select meal period(s)
 - Filter by:
 - Menu type(s)
 - Dining area(s)
 - Include:
 - Nourishments only
 - Generate report on:
 - Actual counts
 - Forecasting
 - Actual counts and forecasting

Production Guide Report - 2015-07-23

Lunch

Bakery	Portion	Needed		
		Menu	Nourishment	Total
Dinner Roll	1 Each	46	0	46
Pureed Dinner Roll/Brd	1 #20 Scoop	11	0	11
Beverages	Portion	Needed		
		Menu	Nourishment	Total
Bev - Orange Juice	1 Cup	1	0	1
Beverage of Choice	1 Cup	44	0	44
Diet Beverage of Choice	1 Cup	13	0	13
Milk	1 Cup	56	0	56
Condiments	Portion	Needed		
		Menu	Nourishment	Total
Margarine	1 Pat	57	0	57
Kitchen	Portion	Needed		
		Menu	Nourishment	Total
Chicken A la King	4 Ounce/lb	38	0	38
Chocolate Pudding	1 #10 Scoop	44	0	44
Diet Choc Pudding	1 #10 Scoop	13	0	13
Grd Chicken A la King	4 Ounce/lb	8	0	8
Green Peas	1/2 Cup	46	0	46

Pull/Thaw Report

Available in: RDS Elite / Report Format: PDF, Excel

Overview:

The Pull/Thaw Report provides a list of items and associated quantities (based on actual counts, forecasting or a combination of actual counts and forecasting) that need to be pulled from the shelf to prepare recipes for the selected menus and date range.

Benefits:

The Pull/Thaw Report lists accurate amounts of each item required for the selected menus based on actual resident selections and/or forecasting. In addition, the report communicates to staff the items that need to be pulled in advance for thawing. These items will display on the report in a separate thawing section on the day they need to be pulled from the freezer. On the day the item is to be prepared, it is designated with a note stating that the item was already pulled 'x' days prior for adequate thawing.

Report Details:

Report includes:

- Date, meal period, item name, total amount required, inventory group, units required, unit size, packs required, package size and thaw time
- Customization options
 - Select menu name(s)
 - Select date range
 - Filter by:
 - Production area(s)
 - Inventory group(s)
 - Consider batching
 - Include thawing information
 - Generate report based on:
 - Actual counts
 - Forecasting
 - Actual counts and forecasting
 - Sort by:

- Day > Meal > Item name
- Day > Meal > Production area > Item name
- Day > Meal > Inventory group > Item name

Pull/Thaw Report

Sorted by Day > Meal > Item Name

07/29/2016 (Breakfast)

Item Name	Total Amount Required	Inventory Group	Units Req.	Unit Size	Packs Req.	Package Size
Bread,White,Loaf	22 1/10 Ounce	Bread/Rolls	1	22 Ounce	22	Loaf (1 22 Ounce)
Cereal,Oatmeal,Dry	24 Ounce	Groceries	0	42 Ounce	2	Case (12 42 Ounce)
Coffee,Ground	1/6 Pound	Beverages	1	1 Pound	0	Case (25 1 Pound)
Eggs,Fresh,Large	25 Each	Other	10	12 Each	1	Case (15 12 Each)
Jelly,Ind Packet,0.5oz	25 Each	Condiments	25	1 Each	0	Case (200 1 Each)
Juice,Cranberry,Ind,4oz	25 Each	Beverages	25	1 Each	0	Case (48 1 Each)
Margarine	1/4 Pound	Groceries	1	1 Pound	0	Case (30 1 Pound)
Margarine,Ind Pat,90 Count	2/7 Pound	Condiments	1	1 Pound	0	Case (12 1 Pound)
Milk,Lowfat,1%,8oz Carton	25 Each	Milk	25	1 Each	0	Case (48 1 Each)
Water	2 3/7 Gallon	Other	3	1 Gallon	0	Case (6 1 Gallon)

Item List Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Item List Report contains a listing of all items with basic information.

Benefits:

The Item List Report can be used to rapidly and efficiently verify that the item's general information is accurate.

Report Details:

Report includes:

- Item name, inventory group, package size, pack cost, unit cost and active status
- Customization options
 - Select food item status
 - Filter by:
 - Inventory group(s)
 - Vendor(s)
 - Sort by:
 - Item name
 - Inventory group > Item name

Item List Report

Sorted by Item Name

Item Name	Inventory Group	Package Size	Pack Cost	Unit Cost	Active
Beans,Green,Frz,Cut	Groceries	Case (2 10 Pound)	\$ 9.54	\$ 4.77	Yes
	Groceries	Case (6 2 1/2 Pound)	\$ 7.07	\$ 1.18	Yes
Beef,Round,Bottom,Lean,Raw	Meat:Beef	Pound (1 1 Pound)	\$ 1.89	\$ 1.89	Yes
Biscuit,Buttermilk,1.8oz	Bakery:Bread/Rolls	Case (100 1 Each)	\$ 14.14	\$ 0.14	Yes
Bread,Wheat,Loaf	Bakery:Bread/Rolls	Loaf (1 22 Ounce)	\$ 1.12	\$ 1.12	Yes
Bread,White,Loaf	Bakery:Bread/Rolls	Loaf (1 22 Ounce)	\$ 1.47	\$ 1.47	Yes
Broccoli,Frozen,Chopped	Groceries	Case (1 20 Pound)	\$ 22.39	\$ 22.39	Yes
Broccoli,Frz,Spears	Groceries	Case (1 20 Pound)	\$ 21.98	\$ 21.98	Yes
Cereal,All Bran,Ind	Groceries	Case (72 1 Each)	\$ 23.87	\$ 0.33	Yes
Cereal,Oatmeal,Dry	Groceries	Case (12 42 Ounce)	\$ 19.71	\$ 1.64	Yes
Cheese,Parmesan,Grated	Groceries	Case (4 5 Pound)	\$ 62.22	\$ 15.56	Yes
Chicken,Bnls,Sknls,Raw,4oz	Meat:Poultry	Case (100 1 Each)	\$ 76.00	\$ 0.76	Yes
	Meat:Poultry	Case (10 5 Pound)	\$ 64.53	\$ 6.45	Yes
	Meat:Poultry	Case (15 12 Each)	\$ 23.45	\$ 1.56	Yes
Chicken,Cooked,Diced,White	Meat:Poultry	Case (2 5 Pound)	\$ 20.00	\$ 10.00	Yes
Coffee,Ground	Groceries:Beverages	Case (25 1 Pound)	\$ 160.00	\$ 6.40	Yes
Corn,Frz,Whole Kernel	Groceries	Case (1 20 Pound)	\$ 13.80	\$ 13.80	Yes

Item Lookup Report

Available in: RDS, RDS Elite, RDS Enterprise / Report Format: PDF, Excel

Overview:

The Item Lookup Report provides a detailed list of what recipes contained the selected item and the recipe's assigned allergens.

Benefits:

The Item Lookup Report allows the user to view what recipes contain ingredients from a selected item. The report lists each recipe in a separate column with its defined portion size and the ingredient being used. The report is also used to track the assigned allergens of a recipe, which is a great auditing tool to ensure all recipes are properly flagged.

Report Details:

Report includes:

- Recipe name, portion size, item and allergens
- Customization options
 - Select Item

Item Lookup Report

Selected Item(s):
Cheese,Mozzarella,Shredded

Recipe Name	Portion	Contains Item	Allergens
Beef Lasagna	1 square	Cheese,Mozzarella,Shredded	Dairy Products Egg
Cheese Pizza	1 slice	Cheese,Mozzarella,Shredded	Dairy Products
Cheese Stuffed Pasta	1 each	Cheese,Mozzarella,Shredded Cheese,Mozzarella,Shredded	Dairy Products Egg
Chicken Parmesan	1 each	Cheese,Mozzarella,Shredded	Dairy Products Egg
Chicken Parmesan,Grd	1 #12 scoop	Cheese,Mozzarella,Shredded	Dairy Products Egg
Italian Steak Roll	1 each	Cheese,Mozzarella,Shredded	Dairy Products Egg
Italian Steak Roll,Grd	1 #6 scoop	Cheese,Mozzarella,Shredded	Dairy Products Egg
Pepperoni Calzone	1 each	Cheese,Mozzarella,Shredded	Dairy Products
Pepperoni Calzone,Grd	1 each	Cheese,Mozzarella,Shredded	Dairy Products
Pepperoni Pizza	1 slice	Cheese,Mozzarella,Shredded	Dairy Products
Pepperoni Pizza,Grd	1 slice	Cheese,Mozzarella,Shredded	Dairy Products

Recipe Name	Portion	Contains Item	Allergens
Puree Beef Lasagna	1 #6 scoop	Cheese,Mozzarella,Shredded	Beef Dairy Products Egg
Puree Cheese Stuffed Pasta	1 #6 scoop	Cheese,Mozzarella,Shredded	Dairy Products
Puree Chicken Parmesan	1 #12 scoop	Cheese,Mozzarella,Shredded	Dairy Products
Puree Italian Steak Roll	1 #6 scoop	Cheese,Mozzarella,Shredded	Dairy Products
Puree Pepperoni Calzone	1 #6 scoop	Cheese,Mozzarella,Shredded	Dairy Products
Puree Roasted Vegetable & Ricotta Pizza	1 serving	Cheese,Mozzarella,Shredded	Dairy Products
Puree Southwestern Quiche	1 #8 scoop	Cheese,Mozzarella,Shredded	Dairy Products Egg
Roasted Vegetable & Ricotta Pizza Filling	1 #10 scoop	Cheese,Mozzarella,Shredded	Dairy Products
Southwestern Quiche	1 serving	Cheese,Mozzarella,Shredded	Dairy Products Egg
Three Cheese Pizza	1 slice	Cheese,Mozzarella,Shredded	Dairy Products

Item Purchasing Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Item Purchasing Report contains a listing of all items and corresponding purchasing information such as vendor, product code, package size and cost information.

Benefits:

The Item Purchasing Report can be used to verify that the item information is current and accurate as well as to compare the item's purchasing information, particularly pack cost and unit cost, across multiple vendors.

Report Details:

Report includes:

- Item name, vendor, product code, brand, package size, pack cost, unit cost and catch weight
- Customization options
 - Select food item status
 - Filter by:
 - Brand(s)
 - Inventory group(s)
 - Vendor(s)
 - Sort by:
 - Item name
 - Vendor name

Item Purchasing Report

Sorted by Item Name

Item Name	Vendor	Product Code	Brand	Package Size	Pack Cost	Unit Cost	Catch Wt
Beans,Green,Frz,Cut	Vendor A	926723	Green Giant	Case (6 2 1/2 Pound)	\$7.07	\$1.18	False
	Vendor B	123563	Green Giant	Case (2 10 Pound)	\$9.54	\$4.77	False
Beef,Round,Bottom,Lean,Raw	Vendor A	3876889	Stockyards	Pound (1 1 Pound)	\$1.89	\$1.89	True
Biscuit,Buttermilk,1.8oz	Vendor A	348797	Sara Lee	Case (100 1 Each)	\$14.14	\$0.14	False
Bread,Wheat,Loaf	Vendor A	4568776	Sara Lee	Loaf (1 22 Ounce)	\$1.12	\$1.12	False
Bread,White,Loaf	Vendor A	235678	Sara Lee	Loaf (1 22 Ounce)	\$1.47	\$1.47	False
Broccoli,Frozen,Chopped	Vendor A	54637	Birds Eye	Case (1 20 Pound)	\$22.39	\$22.39	False
Broccoli,Frz,Spears	Vendor A	854321	Birds Eye	Case (1 20 Pound)	\$21.98	\$21.98	False
Cereal,All Bran,Ind	Vendor A	134856	Post	Case (72 1 Each)	\$23.87	\$0.33	False
Cereal,Oatmeal,Dry	Vendor A	546732	General Mills	Case (12 42 Ounce)	\$19.71	\$1.64	False
Cheese,Parmesan,Grated	Vendor A	65746	Deans	Case (4 5 Pound)	\$62.22	\$15.56	False
Chicken,Bnls,Sknls,Raw,4oz	Vendor B	3456783	Great Value	Case (10 5 Pound)	\$64.53	\$6.45	False
	Vendor A	3456265	Perdue	Case (15 12 Each)	\$23.45	\$1.56	False
	Vendor B	32456	Perdue	Case (100 1 Each)	\$76.00	\$0.76	False
Chicken,Cooked,Diced,White	Vendor A	454363	Perdue	Case (2 5 Pound)	\$20.00	\$10.00	False
Coffee,Ground	Vendor A	2734890	Folgers	Case (25 1 Pound)	\$160.00	\$6.40	False

Item Cost History Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Item Cost History Report displays price changes over a specified date range.

Benefits:

The Item Cost History Report can be used to view and track changes in price (including % change and % total change) for items allowing the user to determine if the price for an item(s) is increasing and whether or not they should consider purchasing an alternative/replacement item or purchase the item(s) from another vendor.

Report Details:

Report includes:

- Item name, vendor, product code, brand, package size, cost start date, pack cost, unit cost, % change and % total change
- Customization options
 - Select date range
 - Food item status
 - Filter by:
 - Brand(s)
 - Inventory group(s)
 - Vendor(s)
 - Include
 - Primary items only

Item Cost History Report

Item Name	Vendor	Product Code	Brand	Package Size	Start Date	Pack Cost	Unit Cost	% Chg	Total % Chg
Beans,Green,Frz,Cut	Vendor A	926723	Green Giant	Case (6 2 1/2 Pound)	07/28/2016	\$ 9.54	\$ 4.77	6.1	6.1
					07/21/2016	\$ 8.99	\$ 1.50		
Beef,Round,Bottom,Lean,Raw	Vendor A	3876889	Stockyards	Pound (1 1 Pound)	07/21/2016	\$ 2.01	\$ 2.01		
Biscuit,Buttermilk,1.8oz	Vendor A	348797	Sara Lee	Case (100 1 Each)	07/21/2016	\$ 14.14	\$ 0.14		
Bread,Wheat,Loaf	Vendor A	4568776	Sara Lee	Loaf (1 22 Ounce)	07/21/2016	\$ 1.12	\$ 1.12		
Bread,White,Loaf	Vendor A	235678	Sara Lee	Loaf (1 22 Ounce)	07/21/2016	\$ 1.47	\$ 1.47		
Broccoli,Frozen,Chopped	Vendor A	54637	Birds Eye	Case (1 20 Pound)	07/26/2016	\$ 22.39	\$ 22.39	1.9	1.9
					07/21/2016	\$ 21.98	\$ 21.98		
Cereal,All Bran,Ind	Vendor A	134856	Post	Case (72 1 Each)	07/21/2016	\$ 23.87	\$ 0.33		
Cereal,Oatmeal,Dry	Vendor A	546732	General Mills	Case (12 42 Ounce)	07/21/2016	\$ 19.71	\$ 1.64		
Cheese,Parmesan,Grated	Vendor A	65746	Deans	Case (4 5 Pound)	07/21/2016	\$ 62.22	\$ 15.56		
Chicken,Bnls,Sknls,Raw,4oz	Vendor A	3456265	Perdue	Case (15 12 Each)	07/28/2016	\$ 70.00	\$ 4.67	5.8	8.8
					07/25/2016	\$ 66.14	\$ 4.41	2.8	2.8
					07/21/2016	\$ 64.35	\$ 4.32		
Chicken,Cooked,Diced,White	Vendor A	454363	Perdue	Case (2 5 Pound)	07/21/2016	\$ 20.00	\$ 10.00		

Vendor List Report

Available in: RDS Elite / Report Format: PDF, CSV, Excel

Overview:

The Vendor List Report provides a complete listing of active vendors and the corresponding mailing address and contact information. The report also delivers the vendors' account number, contacts' names, titles, phone numbers and emails. The report also designates the primary vendor contact.

Benefits:

The Vendor List Report can be used as a general organization tool and as a facility reference to verify the vendors listed in the application for assignment to food items. In addition, the report can be used to record and track important vendor contact information.

Report Details:

Report includes:

- Vendor name, vendor mailing address (street, city, state/province, zip code and country), vendor account number, contact name, contact title, contact phone number and email address
- Sorted by vendor name

Vendor List Report

Local Vendor

3456 Street Name City, State Zip Code USA

Vendor #	Contact Name	Title	Phone	Email
124678	John (P)	Clark	234-567-8912	name@email.com

Vendor A

1234 Main Street City, State Zip Code USA

Vendor #	Contact Name	Title	Phone	Email
769452	Mary Clark (P)	Account Rep	345-678-1234	name@email.com

Vendor B

4567 Street Name City, State Zip Code USA

Vendor #	Contact Name	Title	Phone	Email
123467	Bob Smith (P)	Regional Manager	123-456-7891	name@email.com